



Job title: Worship Leader / Summer Program Assistant
Reports to: Program Director

Department: Program

Position Summary: Responsible for leading Sandy Cove Ministries' guests in worship and assisting the Program Director as assigned.

Essential skills and experience

- Mature Christian with a growing faith, committed to the mission of Sandy Cove Ministries
- Experience in leading worship for a multi-denominational, multi-generational, and multi-cultural audience
- Strong people skills
- Strong organizational skills

Role Qualifications:

- Have a passion for bringing others closer to Christ through worship.
- Use skills as a musician and vocalist to lead guests and staff in worship during general sessions and at other times as needed
- Good platform presence
- Well versed in both traditional and contemporary worship styles
- Self-motivated with problem solving skills
- Ability to successfully supervise staff
- Adaptable and flexible in dealing with last minute changes
- Good oral and written communication skills
- Good computer skills
- Sensitive to service, hospitality and entertainment

Position Responsibilities:

- Work collaboratively with Program Director to plan worship experiences, including selection and arrangement of appropriate music
- Use skills as a musician and vocalist to lead guests and staff in worship during general sessions and at other times as scheduled
- Work with Technical Services department to assure a high quality worship experience
- Develop a quality and musically tight worship band
- Schedule and lead worship team practices
- Represent Sandy Cove Ministries in a positive manner through interactions with guests
- Assist the Program Director and other Program Department members in a variety of administrative tasks
- Interface with all related Sandy Cove Ministries' departments to assure effective scheduling and communication
- Attend scheduled leadership, team, and staff meetings as assigned
- Perform any other reasonable task as assigned by the Program Director

Reporting to this position: Worship team members

Physical demands of work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

■ *Physical demands:* While performing the duties of this job, the employee is required to stand, walk, sit, use hands, climb stairs, balance, stoop, kneel, talk or hear. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

■ *Work environment:* While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment can range from minimal to very loud.

General sign-off: The employee is expected to adhere to all company policies and to act as a role model for all other Sandy Cove Ministries' employees.

I have read and understand this explanation and job description.

Employee Signature: _____ Date: _____

Created: 8-1-11
Revised: 10-1-23