



Job title: Grounds Crew

FLSA Status: Non-Exempt

Department: Grounds Maintenance

Reports to: Building & Grounds Manager

The mission of Sandy Cove Ministries is to help people connect with God and each other in order to be transformed into the image of Christ, through His Word, His creation and community.

Position Summary: Maintain the physical grounds and landscape areas so as to enhance and/or improve the aesthetic appearance of Sandy Cove Ministries' property as well as maintain safe physical grounds.

Position Purpose: To assist the Grounds Crew in responsibilities so as to keep the property functioning and looking beautiful so that guests and staff may be better able to connect with God and each other.

Role Qualifications:

- Personal relationship with Jesus Christ
- Some experience and knowledge of how to operate maintenance equipment
- Valid vehicle operator's license as well as ability to operate standard shift equipment

Essential Job Functions/Responsibilities:

- Mow grass
- Operate weed trimmer
- Plant, weed and mulch shrubs and flower beds
- Prune and clean up shrubbery or trees
- Help repair damaged areas of turf or shrubbery
- Help maintain roadways
- Assist with trash collection and removal
- Assist with special projects as necessary
- Perform all related necessary duties as requested by the Building & Grounds Manager

Essential skills and experience

- Must be self-motivated
- Ability to work with minimal supervision
- Ability to lift and carry heavy objects

Reporting to this position: None

Physical demands of work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

■ *Physical demands:* While performing the duties of this job, the employee is required to stand, walk, sit, use hands, climb stairs, balance, stoop, kneel, see, talk or hear. The employee must frequently lift and/or move up to 50 pounds.

■ *Work environment:* While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment is usually minimal.

I have read and understand this explanation and job description.

Signature: _____ Date: _____

Created: 8-1-11

Revised: