



Job title: Assistant Pool Manager

Department: Program

Reports to: Pool Manager

Position Summary: Assist in supervision and facilitation of an enjoyable and safe experience for all guests at the Sandy Cove pools.

Essential skills and experience

- Personal relationship with Jesus Christ

Role Qualifications:

- Current Maryland Pool Operators License
- Current lifeguard certification by a recognized certifying agency (i.e. American Red Cross, YMCA, etc.)
- Current First Aid certification by a recognized certifying agency (i.e. American Red Cross, YMCA, etc.)
- Current CPR certification by a recognized certifying agency (i.e. American Red Cross, YMCA, etc.)
- Responsible, adaptable and flexible in dealing with last minute changes
- Willingness to work weekdays, holidays and evenings and weekends as necessary
- Physically fit

Position Responsibilities:

- Assist in the supervision of all members of the pool staff.
- Help ensure the pool is maintained and ready for Health Department inspections, including water chemistry and balance, filtration and other mechanical systems, and documentation.
- Develop friendly and courteous rapport with all pool patrons.
- Guard the pool as scheduled, enforcing rules without bias.
- Respond to issues and emergencies as trained, and document actions as required.
- Become familiar with and adhere to all health and safety guidelines
- Perform all related necessary duties as requested by the Pool Manager

Reporting to this position: Program Ministry Team Members assigned

Non Essential Skills & Experience:

- Prior lifeguarding and supervisory experience.

Physical demands of work environment: The physical demands and work environment characteristics described here are representative of those that must be met by an employee to successfully perform the essential function of the job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

■ *Physical demands:* While performing the duties of this job, the employee is required to stand, walk, sit, use hands, climb stairs, balance, stoop, kneel, talk or hear. The employee must be able to lift and/or move up to 50 pounds. Specific vision abilities required by the job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

■ *Work environment:* While performing the duties of this job, the employee is exposed to weather conditions prevalent at the time. The noise level in the work environment is usually minimal.

General sign-off: The employee is expected to adhere to all company policies and to act as a role model for all other Sandy Cove Ministries' employees.

I have read and understand this explanation and job description.

Employee Signature: _____ Date: _____

Revised: 3-3-21